

Attn: Gina Lowell
Post Tax Benefits Coordinator
Fax (850) 410-1013
Phone (850) 921-6701

PAYROLL DEDUCTION AUTHORIZATION
Florida Department of Juvenile Justice

START DEDUCTION (Credit Union Deductions Only)

Please start my payroll deduction under code _____ for \$_____._____ effective with my pay warrant dated ____/____/_____.

CHANGE DEDUCTION

Please change my payroll deduction under code _____ from \$_____._____ to \$_____._____ effective with my pay warrant dated ____/____/_____.

Please change my payroll deduction under code _____ from \$_____._____ to \$_____._____ effective with my pay warrant dated ____/____/_____.

CANCEL DEDUCTION

Please stop my payroll deduction under code(s) _____ effective with my pay warrant dated ____/____/_____.

Employee Name

Employee Signature

People First ID#

____ - ____ - ____
Social Security Number

____/____/____
Date

Bureau of Personnel ~ 2737 Centerview Drive ~ Knight Building ~ Tallahassee, FL 32399-3100



CAPITAL ADMINISTRATIVE SERVICES, INC.