

REQUEST FOR REFUND  
FLORIDA DEPARTMENT OF CORRECTIONS  
Bureau of Personnel

Date: \_\_\_\_\_

Employee: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Company: \_\_\_\_\_

Deduction Code: \_\_\_\_\_ Group Number \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Additional Pay Periods: \_\_\_\_\_

Total Refund: \$ \_\_\_\_\_

Check Payable to: \_\_\_\_\_

Mail To: NICHOLE THEIS  
FLORIDA DEPARTMENT OF CORRECTIONS  
501 SOUTH CALHOUN STREET  
TALLAHASSEE, FL 32399-2500  
Phone: (850) 717-3223, Email: [theis.nichole@mail.dc.state.fl.us](mailto:theis.nichole@mail.dc.state.fl.us)

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Comments:

